

DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE MEETING

December 16, 2014

The Dodge County UW-Extension Education Committee met on Tuesday, December 16, 2014 at 10:30 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

CALL TO ORDER: Meeting was called to order by Chairman Behl at 10:30 a.m. with the following members present: Allen Behl, Darrell Pollesch, Gerald Adelmeyer, Ed Nelson and Annette Thompson.

Also present: Jeff Hoffman, Community Development Educator and Department Head, Marie Witzel, 4-H Youth Development Educator, Elsie Gonzalez, Dairy & Livestock Agent, Pattie Carroll, Family Living Educator, Bonnie Borden, Youth Dairy & Livestock Agent, Amanda Hilliard, Nutrition Educator and Becky Gutzman, WNEP Nutrition Coordinator (arrived to meeting @ 11:27am).

APPROVAL OF MINUTES: Motion by Pollesch, seconded by Thompson to approve minutes for Thursday, October 16 and Tuesday, October 21, 2014 meeting. Motion carried.

COMMITTEE MEMBER REPORTS:

Adelmeyer reported that at the Finance Committee meeting the County Conservation Grants Aids Program (Fish and Game Program) was discussed. Every year the county puts \$2800 in the budget for organizations that want to apply for it for the use of lake access improvements and/or improving the habitat/quality of lake life issues. This program is a matched grant from the DNR.

Behl reported that his nomination for PILD (April 12-15, 2015) was accepted. He had to do a 3-5 minute presentation on how the UW Extension is effective in the community. He will find out more details towards the end of January 2015 regarding the trip and then will need to do background research on the legislators that he will be meeting with. There will be 18-24 people that attend from Wisconsin, 8-10 are WACEC members the rest are extension staff.

APPROVAL OF PER DIEMS: Motion by Nelson, seconded by Thompson to approve the regular meeting per diems.

REVIEW OF BILLS Review of the UW-Extension revenues and expenses.

DEPARTMENT BUSINESS:

- a. Reviewed UW-Extension Revenues and Expenses for October and November 2014.
- b. Discussion and update on the 4-H Program Assistant position.
 1. Hoffman/Witzel reported that all the paperwork has been submitted to HR. HR will review on the 19th of December. After that meeting it will be posted for two week and then interview will be done. Hopefully will have the position filled in January 2015. It is a 19 hrs/week position (970 hrs a year for 49 weeks). The position requirements are bachelor preferred but high school diploma/GED accepted. There will be more structure to this position with more responsibility.
- c. Discussion and update on the Crops & Soils Ag Agent position.
 1. Hoffman reported that this position is in the queue for Madison's HR Department to post late January/early February. Will go through the same process as in the past for this position to be filled. It is a 100% Dodge County Faculty position.
- d. Discussion and consideration of Extension Faculty annual review.

1. Hoffman asked the Committee if they had any opinions on how they would like to be involved with reviewing the Extension Faculty. It was discussed that the agents/educators would continue giving written/oral reports but the Committee would also give their feedback to the agents/educators on what is missing in their given program areas that they believe would benefit the community more (gaps in programming).

EDUCATORS' REPORTS:

Hoffman: Hoffman reported on an Emergency Management planning effort to develop a comprehensive 'how to' document for a variety of potential emergencies in the Administration Building. He commented that there has been discussion concerning communicating emergency protocols after hours for organizations. Specifically, there needs to be consideration for how we will inform the public of the new protocols, how will instances be communicated after hours, and how will groups be informed prior to meetings. This planning effort is a work in progress and additional training and or explanation may be needed for organizations affiliated with UW-Extension to familiarize them with emergency procedures.

Witzel: Witzel reported on the Fall Forum which was attended by about 12 youth and adults and recognized 3 inductees to the Wisconsin Hall of Fame. The Community Builders Banquet was a great way to thank supporters of 4-H and recognize club community service awards. The November Leaders Association was a great way to begin to engage leaders in future programming. Witzel lead a World Café with participants and the leaders executive board are using the information at meetings and planning. The 4-H program was involved with Shop with Cops and helped wrap the presents that the 97 youth purchased to share with their families. Witzel has been attending club meetings and sharing lessons on communication and engaging youth, which was identified in the visioning session. She has also started an older youth facebook page and is getting those youth more involved. We also had a great turnout with 17 new leaders trained to become 4-H volunteers.

Carroll: See attached report

Borden: Borden expressed appreciation for support for her attendance at national convention in Minneapolis at the end of October. She brought back new ideas from the sessions and the professional development and opportunity to meet new colleagues was beneficial. Borden taught mini courses at Dodge Land School the last week of November. Youth learned that they can make nutritious soups and meals for an economical price that stretch for more than just one meal. Ag literacy was the focus of one of the sessions where youth worked together to explore skillathon type boards of animal data. This was a great outreach opportunity for middle school youth to grow in their ag knowledge.

González: González reported that the Dairy Producers Needs Assessment Survey and AgriBusiness Survey are out. Surveys results should be back by January 2015 to start working on the Plan of Work for the county. González mentioned that she is currently working on planning upcoming winter trainings such as PAT, Nutrient Management Plan for Farmers and Implements of Husbandry. She is currently working with dairy producers to improve farm safety and help them comply with OSHA regulations for employees. She is also in the planning committee of a training for Managing Dairy Employees that will be offered this winter.

Hilliard: Hilliard reported the Dodge County Nutrition Education program has been busy with school lessons. Hilliard completed a series of 5 Nutrition lessons for Kindergarten and 1st grades at Lincoln Elementary school in Beaver Dam. Hilliard will also be completing lessons at South Beaver Dam Elementary. At South Beaver Dam Elementary, Hilliard provided a series of 5 Nutrition lessons for Kindergarten – 5th grade. Hilliard reported that several Nutrition lessons will be taught at apartments for

limited income seniors/people with disabilities beginning in January. Hilliard will also be teaching at Green Valley Enterprises as well as some area food pantries. Additional Nutrition lessons will be taught at SAGES in Fox Lake for Kindergarten – 7th grade and Jefferson School in Beaver Dam for grades 4 & 5. The anticipated start for those schools will be in February.

Gutzman: Gutzman reported on the SAGES Community Night she and Hilliard taught at in October in Fox Lake. They will conduct parent education with each school that they teach at. Usually it is a class emphasizing healthy easy meals. They are also planning some grocery store "tours" that teach how to get the best buys at the store.

COMMUNICATION: None

NEXT MEETING DATE: The next regularly scheduled Extension Committee meeting, January 20, 2015 at 8:30 a.m. at the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin.

ADJOURNMENT: There being no further business to come before this committee, it was motioned by Adelmeyer and seconded by Pollesch to adjourn at 12:06 a.m. Motion carried.

Respectfully submitted,

Gerald Adelmeyer, Secretary


Allen Behl, Chairman



Key Milestone

Report for Extension Committee –Submitted by Pattie Carroll Family Living Educator Dodge County CARES Project 2014 Year End Report

Purpose of Project:

The purpose of the Dodge County and City of Watertown CARES (Creating a Responsive and Effective System for Protecting and Promoting Child Well Being) Coalition is to ensure the safety, health and well being of all children in Dodge County and the City of Watertown. The coalition provides leadership for creating and coordinating a spectrum of care and support for children and their families. Its vision is to ensure that *"Every Child is Safe and Healthy."*

Theory of Change:

In order for the children of Dodge County to become successful adults who are productive workers, caring partners and parents and good citizens, the DCCW CARES Coalition maintains that children need to not just survive but thrive. Children who are thriving are not only safe and healthy but also successful in school, socially competent, emotionally healthy and socially responsible.

Child safety depends upon the maintenance of injury and harm-free environments in which children live and grow. *Child health* involves fostering physical, intellectual and social-emotional growth and wellness. The DCCW CARES Coalition has identified a wide variety of quality services and efforts throughout the county which target a range of essential factors related to injury prevention, child safety, health and child development. The Coalition strives to link, integrate, strengthen and expand these existing resources.

Plan of Action/ Priorities:

Since June 2014 the coalition has been involved in an intensive visioning and planning process. Using what is known as a *Collective Impact* approach, the group has been developing a countywide plan that strives to engage all community sectors, including local and county institutions, child and family serving organizations, policymakers, law enforcement, faith communities, parents, business and community leaders. The Collective Impact approach calls for the development of common, shared goals, the linking and integration of local resources and systems of care, and the establishment of shared measurements in order to assess progress.

The coalition recently identified several initial priorities including:

- Ensuring that children reach appropriate physical and intellectual developmental milestones
- Eliminating child maltreatment and neglect
- Reducing the misuse of alcohol, tobacco and other drugs by parents and other caregivers in order to enhance effective parenting and family life

- Promoting good parenting practices and supports that contribute to the optimal development, health and well-being of children

Current Progress:

Current members of the Dodge County and City of Watertown CARES Coalition include UW-Extension, the Dodge Co Human Services and Health Department, Health Department – City of Watertown, Beaver Dam Unified School District, local law enforcement, UW Health Partners, Unity Health, Beaver Dam Pediatrics, People Against Violent Environments (PAVE), and Dodge County Area Directors Caucus. The coalition continues to seek new partners to address the above priorities and develop and implement effective solutions on behalf of local children and their families.

Brief Description of recent Efforts, Actions and Results:

Key Milestones

- ? 2012 – WI Department of Health Services Maternal Child Health Grant received.
- Fall 2012 – Dodge County and City of Watertown Safety and Injury Prevention Coalition formed.
- Winter –Spring 2013-14 – Series of monthly injury prevention and health promotion campaigns are undertaken
- May 2014 – Coalition joins the statewide Wisconsin Cares initiative, a partnership with the University of Wisconsin-Madison/Extension focused on building local capacity for the protection and promotion of child well being.
- June 2014 – Coalition expands its purpose and develops a new vision statement to guide its work.
- August 2014 – Coalition develops a theory of change identifying key elements needed for a comprehensive county-wide plan to promote child safety and well-being
- September – Initial priorities for action identified.
- October/November 2014 – Key partners from within priority areas identified and approached.
- January 2015 – Coalition starts planning of mini-summit